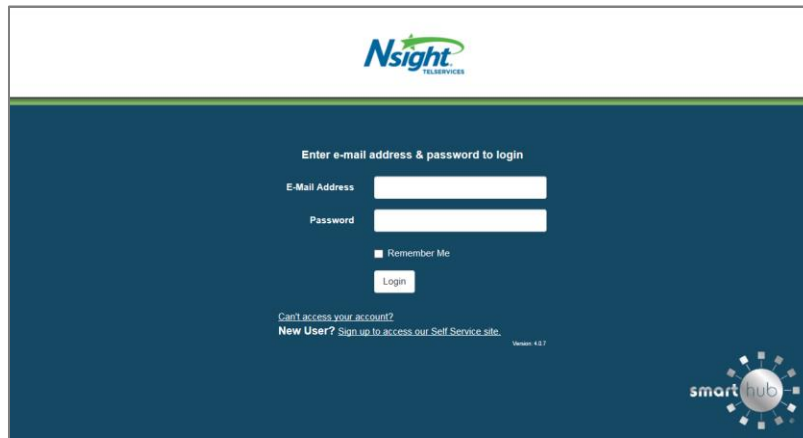


Welcome to SmartHub!

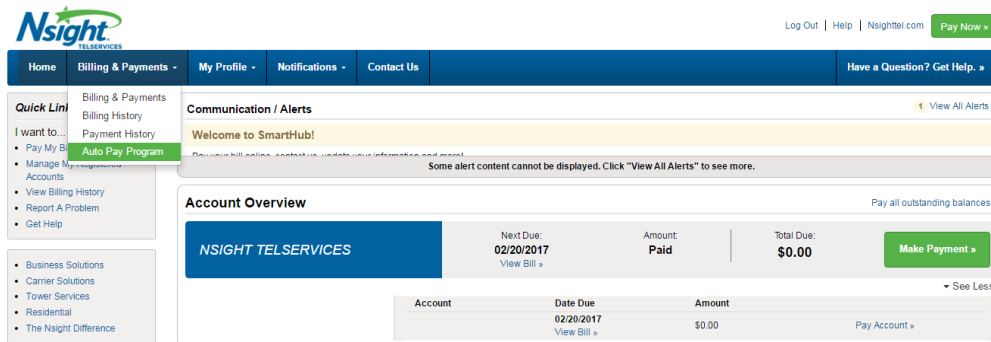
SmartHub has replaced our previous self-serve eBill system to view and pay your bill online.

How do I set up auto pay SmartHub?

1. Go to the SmartHub login page: <https://nsighttel.smarthub.coop>
2. Current eBill users may login to SmartHub using your **existing eBill username and password**.

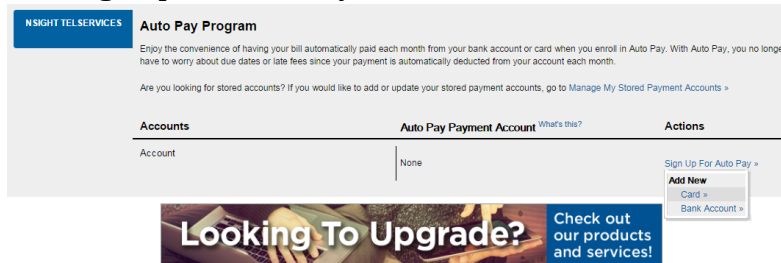


3. Click **Login**.
4. To enroll, in Auto Pay, it is required that you have a **Security Phrase** set up. If you haven't set up a Security Phrase, you will be prompted to on your initial login.
5. Go to **Billing & Payments** and select **Auto Pay Program** from the drop down.

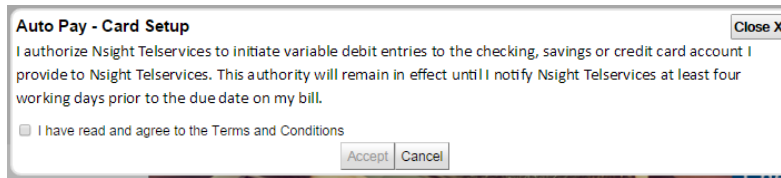


Account	Date Due	Amount	Pay Account
NSIGHT TELSERVICES	02/20/2017 View Bill	\$0.00	Make Payment

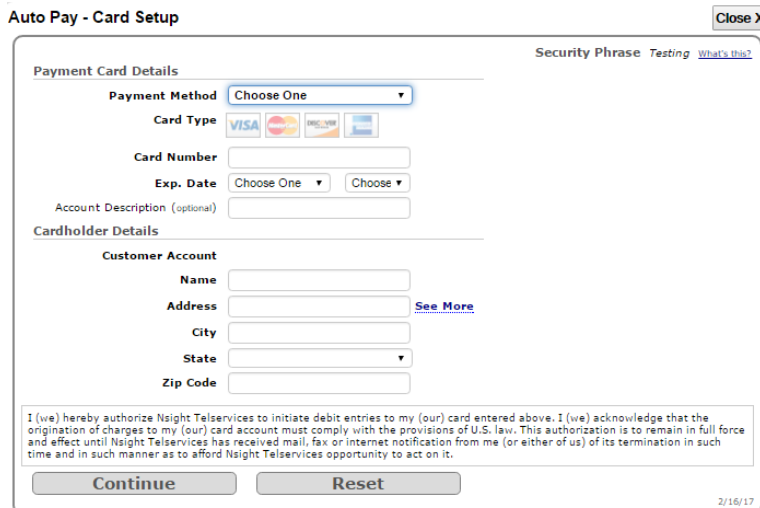
6. Click **Sign Up For Auto Pay** to add a new card or bank account.



7. An authorization pop up message will appear. You will need to agree to the **Terms and Conditions** and click **Accept** in order to enroll in Auto Pay.



8. Verify your **Security Phrase** on the upper right corner of the screen, enter your **Payment Details**, then click **Continue**.



9. An e-mail confirmation will be sent, confirming that auto pay has been successfully modified.



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